

The purpose of this data collection for SY 2007-2008 is to gather student information on **all first year LEP students** enrolled in the school corporations implementing the ISTEP+ Flexibility for first year LEP students.

School corporations are **required** to administer ISTEP+ math and science assessments to LEP students who have been enrolled in U.S. schools for less than one year (enrolled in U.S. schools after October 1, 2006). In terms of ISTEP+ English/language arts assessments for these students, corporations have two options:

- 1) Administer the English/language arts portion of ISTEP+; OR
- 2) Administer the LAS Links English Language Proficiency Assessment in the spring of 2008. Schools will be required to submit all students falling into this category.

#### NOTES:

- “Less than one year” indicates the student first enrolled in U.S. schools after October 1, 2006. *All prior schooling in the U.S. contributes toward this calculation. The first year does not “start over” if students withdraw then re-enroll.*
- Participation in the LAS Links Placement Test does not qualify students for this flexibility.
- All prior schooling in U.S. contributes towards this

### Audience

Public schools, accredited nonpublic schools, charter schools and freeway schools can report data on students.

### Instructions

The required data should be collected on first year limited English proficient (LEP) students exempted from English/Language Arts portion of ISTEP+, combined into a file, and submitted to the Department of Education through the Application Center. The file may be any of the formats contained in this document. This file must contain all the fields in the order described in the data layout below.

The required **collection period** will begin on **October 1, 2007** and last until **October 12, 2007**, which is the final date for submission. During this time you are required to transfer the file to the Department of Education using the secured Application Center.

### LEP/ISTEP+ Data Layout

| Field Order | Fieldname Description     | Length  | Data Field Specification and Requirements  | Notes  |
|-------------|---------------------------|---------|--|--|
| 1           | School Number             | 4       | State Assigned School ID<br><br><b>Required Field: YES</b>   | School building where the student is located.  |
| 2           | Student Test Number (STN) | 9       | Official Student Test Number (STN) assigned to student<br><br><b>Required Field: YES</b>   | Warning messages will be generated if an STN appears in the same file more than once.                              |
| 3           | Date of U.S. Enrollment   | 8 or 10 | Date the student was first enrolled in U.S. school.<br><br><b>Allowable Date Formats:</b><br><br>MMDDYYYY and MM/DD/YYYY<br>Where: MM = Month (01 - 12)<br>DD = Day (01 - 31)<br>YYYY = Year (1900 - 2099)<br><br><b>Required Field: YES</b> | Students enrolled after Oct 1, 2007 for the 07-08 school year that did not take the ISTEP, should not be reported. |

### Example Data File Formats

The following section contains example data files in the allowed comma delimited format.

#### Comma Delimited Format

0001,000102001,12/01/2007

The following section contains a history of changes made to the LEP/ISTEP+ from the prior version.

| Version | Change History |
|---------|----------------|
|---------|----------------|

| Version  | Change History  |
|----------|---|
| 09.11.07 | Dates changed for 07-08 collection<br>Reference Section removed           |
|          | Start of 07-08 Collection   |
| 10.10.06 | Notes added on date of enrollment.  |
| 10.06.06 | Notes added for calculation of less than 1 year.                          |
| 09.27.06 | Note about highlight out-of-state students removed from second paragraph. |
| 09.21.06 | Original Version  |
|          | Start of 06-07 Collection   |